



# Victoria German School

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## AGM Meeting Minutes

4 November, 2023 / 10:00 am / University of Victoria

Attendees	Werner Simbeck, Tamino Yueksel, Monika Brandstaetter, Gesa Zellerman, Mark Byram, Arelia Schoeneberg, Torsten Schoeneberg, Michelle Rogers, Christine van der Stege, Eva Malisius, Tanja Lieder, Mike Stevens, Ralf Gabriel - Director, Debbie Sherwood - Administrator
Absent or Excused	Stefan Dollinger, Christina Knowles, Trevar Pearce, Jennifer Lauser, Sebastian Jaeger
Agenda	<ul style="list-style-type: none"><li>• <b>President's welcome</b></li><li>• <b>Director's report</b></li><li>• <b>Treasurer's report</b></li><li>• <b>Election of new board members</b></li><li>• <b>Date of next board meeting</b></li></ul>
Action Items	<ol style="list-style-type: none"><li>1) <b>Ralf</b> is going to contact other BC Language schools in order to explore possibilities for <u>adult language learners to sit an official A1 exam in BC</u></li><li>2) <b>Tamino</b> and <b>Christine</b> will lead initiatives to <u>develop VGS' social media presence</u> to further promote the school, and enhance community engagement, such as discussion groups</li><li>3) <b>Tanja</b> will look into <u>Thrifty Food's Smile Card program</u> and find out if it is similar to the program prior to the bulk card purchase program</li></ol>
Minutes	<p><b>Motion</b> by Tamino to approve 2022 AGM minutes, seconded by Monika; <b>Carried</b></p> <ul style="list-style-type: none"><li>• <b>President's welcome</b> – Werner addressed the group and gave an overview of the school's history - see accompanying PowerPoint for report</li><li>• <b>Director's report</b> – Ralf - see accompanying PowerPoint for report<ul style="list-style-type: none"><li>➤ Discussion about alternative to Tuesday afternoon classes, i.e. different day/time of the week</li><li>➤ Discussion about A1 exams for adult classes. UVic professor Ulf Schuetze had previously offered this service, but no longer takes place. – <b>See Action Item #1</b></li><li>➤ Group discussion about advertising and promotion efforts past and future and the importance of the parent community's involvement. – <b>See Action Item #2</b></li></ul></li><li>• <b>Treasurer's report</b> – Tamino reviewed breakdown of annual revenues and expenses. see accompanying PowerPoint for details</li></ul>

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- Debbie gave an overview of the VGS' financial environment over the past 4 years, to illustrate the impact Covid-19 had on the school.

**Motion** by Tamino to approve 2022/23 financial statements, seconded by Arelia;  
**Carried**

- **Election of new board members**

- Discussion about number of directors comprising VGS board, vs members, and how many to reach a quorum at each meeting. The constitution states a minimum of 5 directors.
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2023 – 2024 VGS Board of Directors:

President – Werner Simbeck (final year; son will age out at DSD II completion)

Vice-President – Stefan Dollinger

Treasurer – Tamino Yueksel

Secretary – Eva Malisius

Vice-Secretary – Arelia Schoeneberg

Additional Directors/Members Roles

IT/Web: Trevar Pearce

Social Media and Engagement: Tamino Yueksel, Christine van der Stege with assistance from Monika Brandstaetter and Tanja Lieder

Fundraising: Tanja Lieder – **See Action Item #3**

Members at large: Torsten Schoeneberg, Christina Knowles

- **Date of next board meeting** - *tba*

**Motion** by Monika to adjourn. Meeting adjourned at 12:15 pm

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